

The Gazette of India



**EXTRAORDINARY
PART II—Section 3
PUBLISHED BY AUTHORITY**

No. 233] NEW DELHI, SATURDAY, AUGUST 4, 1956

MINISTRY OF COMMERCE AND INDUSTRY

NOTIFICATION

New Delhi, the 4th August 1956

S.R.O. 1774.—The following draft of certain rules together with the forms prescribed thereunder which the Central Government proposes to make in exercise of the powers conferred by section 14 of the Collection of Statistics Act, 1953 (32 of 1953) is hereby published for the information of persons likely to be affected thereby:

Notice is hereby given that the draft will be taken into consideration on or after the 13th August 1956.

The Central Government shall consider any objection or suggestion which may be received by it from any person with respect to the draft before the date so specified.

DRAFT RULES

1. (1) These rules may be called the Collection of Statistics Rules, 1953.
- (2) They shall come into force immediately on the commencement of the Collection of Statistics Act, 1953 (32 of 1953).

2. In these rules, unless the context otherwise requires—

- (a) “the Act” means the Collection of Statistics Act, 1953.
- (b) “occupier” means the occupier of a factory as defined in clause (n) of Section (2) of the Factories Act, 1948 (LXIII of 1948).
- (c) “section” means a section of the Act.
- (d) “statistics authority” means the statistics authority appointed by the Central Government under Section 4 of the Act.
- (e) “Schedule” means a schedule appended to these rules.
- (f) “Form” means a form set forth in Schedule appended to these rules.

3. (1) The notice referred to in section 5 of the Act shall contain full details of the form in which and the person to whom or the authority to which the information or returns which the owner of an industrial or commercial concern or the occupier of a factory is required by such notice to furnish should be furnished, the particulars which such information or returns should contain and the intervals within which such information or returns should be furnished.

(2) The statistics authority shall forward with the notice referred to in sub-rule (1) a specimen form (in triplicate) in which the owner or occupier is required to furnish the information or returns.

4. (1) Any owner or occupier on whom a notice has been served by the statistics authority under section 5 of the Act shall furnish the required information or returns in duplicate in the form received with the notice so as to reach the statistics authority or the person mentioned by him in the notice not later than one month after the expiry of the period for which the return is required to be made:

Provided that on representation being received from any owner or occupier the statistics authority may, if he is satisfied that sufficient reason exists, allow an extension of time upto one month beyond the date specified in these rules for the submission of the returns.

(2) The owner or occupier shall retain an exact copy of the return submitted by him under sub-rule (1) in the same form in which the return was submitted.

5. If the owner or occupier receives with the notice served under section 5 of the Act a form relating to an industry, trade or commerce in which his concern or factory is not engaged, the owner or occupier shall within seven days of the receipt of the notice intimate to the statistics authority the name of the industry, trade or commerce in which his concern or factory is engaged, and thereupon the statistics authority shall, within seven days of the receipt of such intimation, forward to the owner or occupier the appropriate form for such industry, trade or commerce together with a fresh notice, if necessary and the owner or occupier shall furnish the required information or returns in that form as if the form and the fresh notice, if any, had been received on the date on which the original notice was received.

6. (1) The owner or occupier shall furnish the information or returns referred to in sub-rule (1) of Rule (4) through post under registered cover with acknowledgement due. On the cover containing the information or returns the owner or occupier shall write prominently the words the figures "Confidential—Return under the Collection of Statistics Rules, 1953".

(2) The notice referred to in sub-rule (1) of Rule (3) may be served—

- (a) in the case of a corporation or firm on any director or other principal officer of the corporation or as the case may be, on any partner of the firm or by addressing the same in the name of the corporation or firm at its registered office or the place where it carries on business in any part of India;
 - (b) in any other case on the owner or occupier at the usual or the last known place of abode or business of such owner or occupier;
- and such service shall be deemed to be good service as against the corporation, all partners of the firm or the owner or occupier as the case may be.

7. All information or returns required under rule 3 shall be furnished in English.

GOVERNMENT OF INDIA
MINISTRY OF COMMERCE AND INDUSTRY

195.....

(Returns for the year ending 31st December, 195.... to be submitted, under the Collection of Statistics Act, 1953, in duplicate, to the Statistics Authority not later than.....).

FORM NO.....

INDUSTRY

Not to be filled by the occupier

Census Zone.....State.....Code No.....

PART A—OWNERSHIP

1. State whether the factory is owned by an individual proprietor, a partnership firm, a public limited company, a private limited company, a co-operative society, government, or any other kind of owner.

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2. Is the factory owned wholly/partly by non-nationals?

(Strike off what is not applicable).

If the factory is partly owned by non-nationals, state the percentage of the capital owned by them.

3. Is the factory managed by managing agents?

If so, state the name and address of the Managing Agents.

PART B(1)—VALUE OF FIXED ASSETS

(Particulars in this Part should relate to 31st December, 195 , if possible, or the date on which the factory last closed its accounts)

	Land on which the factory is situated	Factory buildings	Plant, Machi- nery and tools	Other equipment including such items as furni- ture, fix- tures and fittings, railway sidings, bridges, etc.	Intangib- les such as, patents trade- marks, copy- rights, good-will, etc.	Total
	(1)	(2)	(3)	(4)	(5)	(6)
1. Gross value of fixed assets as on.....195 . Rs.....						
2. Depreciation during the year Rs.....						
3. Net value of fixed assets Rs.....						
4. Expenditure on fixed assets during the year (Including major additions or alterations but excluding routine repairs & renewals) Rs.....						
5. Value of fixed assets removed or disposed of during the year Rs.....						
6. Amount paid for the use during the year of any item of fixed assets taken on lease or rent Rs.....						

PART C (1)—AVERAGE NUMBER OF PERSONS EMPLOYED PER WORKING DAY DURING THE YEAR.

Men Women Children Total

- I. Workers as defined in Section 2(1) of the Act, 1948.

(1) Other than persons who hold positions of supervision or management or are employed in a confidential position, as defined in the Factories Rules, :

(a) Skilled

	Men	Women	Children	Total
(b) Semi-skilled
(c) Un-skilled
TOTAL
	Indians	Non-Indians	Total	
(2) Persons who hold positions of supervision or management or are employed in confidential positions :				
(a) Managerial	
(b) Supervisory—				
(i) Technical	
(ii) Non-technical	
(c) Clerical	
(d) Other categories	
TOTAL	
	Indians	Non-Indians	Total	
II. Persons not within the definition of the Factories Act, but employed for the purpose of production, excluding staff solely employed in distributive activities such as sales and advertising:				
(a) Managerial	
(b) Supervisory—				
(i) Technical	
(ii) Non-technical	
(c) Clerical	
(d) Other categories	
TOTAL	

	Salaries	Dearness Allowances	Bonus	Total
(2) Persons who hold positions of supervision or management or are employed in confidential position:				
(a) Managerial
(b) Supervisory—
(i) Technical
(ii) Non-technical
(c) Clerical
(d) Other categories
Total
II. Persons not within the definition of the Factories Act, but employed for the purpose of production, staff solely employed in distributive activity such as sales and advertising:				
(a) Managerial
(b) Supervisory—
(i) Technical
(ii) Non-technical
(c) Clerical
(d) Other categories
Total
Money value of any privileges or benefits not included in Col. (4) above—				
(a) accruing to individual employees—				
(i) Contribution to Provident Fund....
(ii) Money values of other individual benefits
(b) Provided for groups of employees.				
(The aggregate money value of such amenities as quarters given free or at concessional rates, food-grains or other supplies at concessional rates, employers contribution to employees' provident funds or State Insurance, etc., should be reported.)				

PART E (I)—CONSUMPTION OF FUELS, ELECTRICITY AND LUBRICANTS
(Any fuel etc. produced or electricity generated in the factory should be excluded.)

	Unit	Quantity consumed during the year	Cost at factory
	(1)	(2)	(3)
I. Fuels.			Rs.
1. Coal	Ton
2. Coke	Ton
3. Charcoal	Ton
4. Firewood	Ton
5. Fuel oils	Gallon
6. Coal gas	1,000 Cub ft.
7. Others	X	X
TOTAL	X	X
II. Electricity	K.W.H.
III. Lubricants:			
1. Lubricating oils.	Gallon
2. Other lubricants	Cwt.
TOTAL	X	X
TOTAL
IV. If any expenses incurred in the purchase of any of the above materials, or its transport to the factory (such as commission to purchasing agents, taxes, or duties paid, cost of transport, etc.) have not been included in the entries in Col. (3), their aggregate should be entered here.			
TOTAL of items I, II, III, & IV			Rs. . . .
A. Electricity generated within the factory.	(K.W.H.)	Rs.
B. Waste products or by-products used as fuel, if any—(specify names, quantity and value)—			
1.	Rs.
2.	Rs.
3.	Rs.
<i>Installed Capacity</i>			
Product Manufactured	Installed Capacity*	Unit	Basis on which installed capacity estimated †
1	2	3	4

* Furnish the designed capacity of the unit i.e. the production which can be achieved in a plant or a combination of plants working under normal conditions. Where different plant items, having different capacities, form a unit, the maximum production which can be secured on the basis of working the complete unit in the period of either 8 hours or 24-hours [specified in Column (4) of the table], maintaining normal operating conditions, should be reported.

† State whether on shift basis, or 24-hour basis. In the case of shift basis also indicate whether one, two or three shifts.

GOVERNMENT OF INDIA

MINISTRY OF COMMERCE & INDUSTRY

Forms for Collection of data regarding Indians and Foreigners Employed in Industrial and Commercial Concerns

FORM I

Name and address of concern:

Nature of business done:

Name of employee	Designation of post held	Basic pay per mensem	Scale of pay, if any	Monthly allowances relating to dearness, Monthly house rent, car, family bonus, overseas allowances etc. (Amount for each item or equivalent money value of benefits in kind, e.g. free car, free house etc. to be given separately)	Total monthly emoluments Rs.
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N. B. Separate Statements should be prepared for Indians and non-Indians under the following categories:

- (i) Persons in Technical Posts e.g. engineering and scientific.
- (ii) Persons in Managerial posts including posts of Accountants, Legal Advisers. etc.

FORM II

Name and address of concern:

Nature of business done:

Employment position on-

Salary-groups (including all emoluments)	No. of persons employed in technical i.e. engineering and Scientific posts	No. of persons employed in managerial posts including posts of Accountants, Legal Advisers, etc.	Total number of persons employed	Nationality of non-Indians	Remarks
	Indians Non-Indians	Indians Non-Indians	Indians Non-Indians		

N.B. (i) Firms which employ Indian Nationals need submit returns in Form II alone.

(ii) Managing Agencies should furnish separate returns for different categories of firms under the Agency, which are engaged in different types of business e.g., Jute, Tea, coal, etc.

GOVERNMENT OF INDIA

MINISTRY OF COMMERCE AND INDUSTRY

Form for collection of information regarding agreements entered into by industrial and commercial concerns* in India with Foreigners involving remittances on account of Royalties or technical aid.

Note:—If a firm has entered into more than one agreement with foreign concerns, separate returns should be sent for individual agreements.

1. Name of concern.
2. Address.
3. Whether Public Company or private company or partnership or proprietary concern.
4. Details of branches or associate companies names and location).
 - (i) India
 - (ii) Abroad
5. Year in which the concern started functioning.
6. Nature of the main business of the concern.
7. Name and address of the Managing Agent, if any.
8. Paid up Capital of the concern if a limited Company.
 - (i) Rupee Capital,
 - (ii) Sterling Capital,
 - (iii) Foreign Capital (State currency unit).
9. Tie-up with foreign concern(s) if any.
10. Nature of Agreement with the foreign concern(s) with details.
11. Payment received from other concerns in India for remittance abroad for the period from_____to_____as
 - (i) Royalty,
 - (ii) Technical fees,
 - (iii) Share of profits,
 - (iv) Other charges, if any.

*Industries and Commercial concerns include public limited companies, co-operative, societies, and firms or any other person or body of persons engaged in the manufacture, assembling, packing, preservation or processing of goods or in mining or in generation or distribution of electricity or any other form of power, or engaged in trade or commerce, including banking or insurance, financial corporation, shipping and navigation, brokers dealing in shares, stocks and securities, and commodities advertising consultants, light railway and road transport services.

[No. IP(A)-1(22)/58.]

B. B. SAKSENA, Jt. Secy.

